

**Supplemental Narrative Form
Computer Management Assistant, FSN-8; FP-6***

Name:

Date:

INSTRUCTIONS: Please use the right side column to explain in detail how you meet the qualification for this vacancy announcement. This information will be used to determine if you meet the required qualifications for this position. Information provided on the Supplemental Narrative Form **must match** information provided on the Universal Application for Employment (DS-174).

<i>Qualification requirements</i>	<i>My qualifications and how they meet the vacancy announcement requirements.</i>
EDUCATION: University degree (equivalent to U.S. Bachelor's degree) in computer science, information systems, engineering, mathematics or the physical sciences is required.	
EXPERIENCE: Minimum three years of work experience with the operation, management, and utilization of computer systems and Local Area Networks are required.	
LANGUAGE: Level III (Good Working Knowledge) speaking/reading/writing English is required. Level III (Good Working Knowledge) speaking/reading/writing Romanian and Russian are required. <i>This will be tested.</i>	
Must have good knowledge of computers and related equipment, test equipment, running and terminating telecommunication cables and cable management systems; installing configuring, maintaining, and repairing computer equipment. <i>This will be tested.</i>	
Must have good knowledge of Microsoft Operating Systems, Active Directory, Exchange; Operating virtual environments. <i>This will be tested.</i>	
Must be skilled in installing, supporting and maintaining local area networks and in operating various communication devices (bridges, routers, switches). <i>This will be tested.</i>	